



Hurricane Evacuation Allowances & Entitlements

Eligibility: All military, DoD civilians, and their dependents of sponsors who are ordered to evacuate by the 6 ARW Commander are entitled to reimbursement for actual travel performed (see the Joint Travel Regulation at: <https://www.travel.dod.mil/Policy-Regulations/Joint-Travel-Regulations/>)

Following an official evacuation order, reimbursement for actual travel performed is paid to:

All Service Members (Army, Navy, Marine, Coast Guard, and Air Force) and DoD Civil Service Employees.

1. Service Member's Dependents that are registered in DEERS.

- Member's spouse
- Dependent children under 21 years-old
- Children over 21 years-old that are full-time students or incapable of self-support
- Parents who are over 51% dependent on the service member for support

2. Civil Service Employee Dependents

- Employee's spouse (if not receiving similar allowances from the government)
- Unmarried children under 21 years-old or unmarried children incapable of self-support

Travel Advances: The Government Travel Card (GTC) is the legal means for personnel to fund all travel expenses. Travel advances are only authorized for a member who is listed on their Commander's or Director's travel advance exception memorandum, stating the member is not qualified to have a GTC. In addition, if member is deployed/TDY, dependent(s) is authorized to request a travel advance. The 6 CPTS will process travel advances based on the exception memorandum upon issuance of an official evacuation order.

Travel Reimbursements: These include mileage expenses for one round trip to a Safe Haven (*not exceeding stated distance, if specified in the evacuation order*), meals and incidental expenses (M&IE), and lodging not to exceed 100% of the locality rate per the JTR. Any expense exceeding the reimbursable amount authorized is the responsibility of the individual who incurs the expense. **SAVE YOUR RECEIPTS for filing vouchers!** Non-reimbursable expenses include, but are not limited to, pet transportation/care, home preparation, automobile repair/maintenance and ATM fees.

Per diem rates can be found at <https://www.travel.dod.mil/Travel-Transportation-Rates/Per-Diem/Per-Diem-Rate-Lookup/>

Final Settlement Vouchers: When authorized to return to MacDill AFB, USAF personnel without dependents can file their vouchers via DTS. All other military members, DoD Civilians, and their dependents assigned to MacDill AFB will file their vouchers with the 6 CPTS. 6 CPTS will conduct mass briefings upon termination of the evacuation order. Details for these briefings will be disseminated as available to all members/dependents.



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Military / Dependent Entitlements

Military members must be on orders to receive entitlements. No entitlements are given to members (or their dependents) on leave status.

Entitlements (per JTR Ch. 6):

- Transportation: One round trip TDY using current mileage rate to/from approved areas
- Lodging Rate: Based on commercial quarters within designated areas (**receipts required**)
- “Nearest” available accommodation” may include government installations.

Military/Dependents Entitlement Summary

Allowance Category	Days 1–30 Rate	Days 31–180 Rate	Key Conditions / Constraints
Locality Per Diem (Ages 12+)	Up to 100%	Up to 60%	Combined lodging & M&IE cap
Locality Per Diem (Ages <12)	Up to 50%	Up to 30%	Combined lodging & M&IE cap
Staying with Friends/Family	\$0	\$0	Lodging reimbursement unauthorized
Local Travel Allowance (Military Dependents)	\$25/day	\$25/day	Only if unable to drive POV to safe haven

NOTE: Only applicable to dependents that chose to evacuate. Military members must evacuate if ordered to do so. During evacuation departure and return days, members are only reimbursed 75% of per diem.

Civilian / Dependent Entitlements

Civilians are authorized travel, lodging, and M&IE if ordered to evacuate by 6 ARW/CC (JTR Ch.6)

- No allowances are provided for telework status members.
- If Florida local authorities order an evacuation **prior to 6 ARW/CC**, no entitlements are authorized for days outside of the limited evacuation order. The limited evacuation order is the governing documentation used for days counted for entitlements.

Entitlements (per JTR Ch. 6):

- Transportation – One round trip TDY using current mileage rate to/from approved areas
- Local Travel Allowance– Not authorized CONUS
- Lodging Rate – Based on commercial quarters within designated areas (**receipts required**) (JTR Chapter 6)
- “Nearest” available accommodation” may include government installations.

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DAF Civilian Employees & Dependents Entitlement Summary

Allowance Category	Days 1–30 Rate	Days 31–179 Rate	Key Conditions / Constraints
First Evacuee Lodging	Up to 100% (or 150%*)	Up to 100% (or 150%*)	*150% cap requires Special Family Composition
M&IE Rate (Adults 18+)	100% of locality rate	Drops to 80%	Daily rate per person
M&IE Rate (Children <18)	50% of locality rate	Drops to 40%	Daily rate per person
Non-Commercial Flat Rate Lodging Option	10% lodging rate	\$0	10% rate paid for first 30 days only (receipts not required)
Local Travel Allowance	\$0	\$0	Not authorized for CONUS evacuations

NOTE: Only applicable to civilians that evacuate with approved evacuation order. During evacuation departure and return days, members are only reimbursed 75% of per diem.

Contact Information

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